



2015-2016 Dual Credit Permission & Consent Form

I understand that the **admissions process** is different from the **enrollment/registration process**. I also understand that these dates do not have to coincide between the high school and Victoria College, and it is the responsibility of the student to make sure that these deadlines are met.

☐ Agree

I understand I will be enrolling in a college credit course(s) at Victoria College and will be receiving a letter grade that will be recorded on my permanent college transcript. A numerical grade may appear on the high school transcript for dual credit courses; conversion and weight of grades is the responsibility of the respective high school.

☐ Agree

I understand that it is my responsibility to verify with the high school counselor the type of credit that is being awarded for my college course(s). I understand that Victoria College has no discretion to determine if any course(s) that I take will count as dual credit on my high school transcripts. I also understand that it is my responsibility to know what my tuition and fees total for the semester in which I am enrolled. I understand that if I belong to a school district that pays for my tuition, fees, and/or books, that it is that school district's discretion as to the terms and conditions of what they will or will not award funds for, and in return it is my responsibility to make sure that those funds are applied to my account.

☐ Agree

I understand that it is my responsibility to pay my tuition and fees by the deadlines set by Victoria College. I understand that it is my responsibility to be able to locate these payment deadlines. If I elect to pay by an installment plan, I understand that the installment plan fee of \$20.00 is **non-refundable**. I understand that my initial payment method must remain the same for the second and third installment as per the installment agreement made with the Payments Office.

☐ Agree

I understand that if I wish to **withdraw from or drop** any of my college course(s) it is my responsibility to first discuss this matter with my parent(s) and high school counselor. It is my responsibility to contact VC Pre-College Programs and Recruitment to withdraw from any course registered for the current semester at precollegeprograms@victoriacollege.edu and that my **request must be in writing**. I also understand that I may or may not receive a refund based on the timeframe I decide to withdraw from my college course(s). I understand it is my responsibility to be able to locate these refund periods.

☐ Agree

I understand that by enrolling at Victoria College, I am responsible for knowing, understanding, and following all policies, rules, and regulations at Victoria College in addition to following the rules and regulations set forth by the high school. I also understand that as a minor, I may come into contact with adult content, controversial issues and opinions, and differing belief practices.

☐ Agree

I understand that all core curriculum courses are required by law to transfer to any public institution in the state of Texas; and it is my responsibility to ensure that any coursework attempted at Victoria College is following an appropriate degree plan of the institution that a degree is sought after.

☐ Agree

I understand that I and one parent/guardian must attend the **mandatory** Dual Credit Orientation prior to the first semester of enrollment. I understand that it is my responsibility to locate the orientation dates and to register for the orientation.

☐ Agree

By signing this permission and consent form, all parties acknowledge that they have read and understand completely the commitment they are making and the responsibility and maturity that are required to meet this commitment.

Student Signature: _____

Date of Birth: _____

Student Printed Name: _____

High School: _____

Parent/Guardian Signature: _____

Date: _____

Printed Name: _____

Relationship to Student: _____