

# Guide to Dual Credit & Early Admissions



September 25, 2015

Dear Parents and Students,

You know that furthering your education is one of the best investments you can make to ensure your future success. So, why wait until high school graduation to begin college? There are many advantages to taking dual credit classes as a high school student, and Victoria College is ready to help you get a head start on meeting your goals.

What are the advantages?

**Quality.** Whether you plan to continue at VC after graduation or go directly to your university, the dual credit courses you take at VC will prepare you for success. Our reputation for quality is well known.

**Getting a Head Start.** College is a pathway to your dream career, so why wouldn't you want to finish sooner. Plus, many "four year" degrees now take as long as five years to complete. Taking advantage of dual credit will put you on the fast track to finishing your degree.

**Lower Tuition.** Let's face it, going to college costs a lot, even with financial aid and scholarships. Victoria College keeps tuition low, making college more affordable. **Tuition and fees at VC are a fraction of the tuition and fees at a university.** The more dual credit classes you take, the more money you save, compared to the university.

**Personal Attention.** As a dual credit student, you are an official college student with access to the full range of services available to all VC students. These services include assistance with academic and career planning, library access, tutoring, and all student activities.

**And Finally....Success** Above all things, VC is focused on our students' success. Helping you learn and reach your educational goals is our top priority. By beginning now at VC, we can help you build a bright future.

Sincerely,



David Hinds, President

## **Main Campus**

2200 E. Red River Street  
Victoria, TX 77901  
(361) 573-3291  
(877) 843-4369

## **Emerging Technology Complex**

7403 Lone Tree Road  
Victoria, TX 77905  
(361) 580-3700

## **Gonzales Center**

424 E. Sarah Dewitt  
Gonzales, TX 78629  
(830) 672-6251

## **Vocational Nursing Program - Cuero**

2550 N. Esplanade  
Cuero, TX 77954  
(361) 277-6760

## **Zelda L. Allen School of Nursing**

1410 N. Texana  
Hallettsville, TX 77964  
(361) 798-2289

## What is Dual Credit Enrollment?

Dual Credit Enrollment is an educational program designed to enable high school students to enroll in college courses and receive both college and high school credits for the same course. Dual Credit Enrollment is a great way for high school students to get a jump start on their college education.

## What is Early Admissions?

Early Admission is for students desiring to take college courses. Early Admission enrollment only earns college credit.

## What are the advantages?

For the student who is eligible for the program and willing to work hard in college classes, the benefits of dual credit enrollment at Victoria College include:

- **Access:** Students are able to utilize academic and career planning, library access, computer lab access, and all academic support services.
- **Convenience:** Courses can be taught at the high school campus, at the college or online.
- **Close to Home:** Attending college classes while living at home allows students to experience college life while still in a familiar high school surroundings.
- **Cost:** Dual Credit Enrollment at Victoria College is much less expensive than classes at a four-year institution.
- **Student Success:** Successful completion of college level courses increases confidence and helps students to be successful in making the transition to a college campus later.
- **Transferability:** Dual Credit Enrollment classes are fully transferable to public colleges and universities in Texas and are generally transferable to other colleges and universities throughout the United States.

## Applying Your Advanced Placement (AP) Scores to Earn College Credit

Both Dual Credit and AP courses are college level courses. In a Dual Credit course, college credit is awarded immediately upon successful completion of the course. In an AP course, the end-of-course exam must be passed before the student can apply to have the college credit awarded after graduation from high school.

## Grades

Grades earned in Dual Credit or Early Admission courses will become a part of the student's permanent transcript. Check the course syllabus for specific grading purposes.

## Dropping a Course

Students who wish to drop a VC course must speak with their counselor and receive permission. If it is felt that dropping a course is in the best interest of the student, they may do so by logging into their Pirate Portal. Home schooled students who wish to drop a course must contact the Pre-College Programs & Recruitment office directly. The reason for the drop must be indicated on all drop requests.

To drop a course:

- Student will log into their Pirate Portal
- Click Student Resources tab
- Click Advising & Counseling Services link
- Click Online Drop Request Form link

# Dual Credit Enrollment Student Checklist



- Contact** a high school counselor about eligibility criteria. Home schooled students should call the Pre-College Programs & Recruitment office at (361) 485-6823 to speak with a recruitment representative.
- Apply** to Victoria College at [www.ApplyTexas.org](http://www.ApplyTexas.org) and allow 3-5 days for processing. Write down the application ID, username and password for tracking purposes.
- Submit** an official high school transcript to the Admissions & Records Office. The official transcript must be in the original sealed envelope.
- Complete** testing requirements, if needed and submit scores to the Admissions & Records Office. Either ACT, SAT, STAAR EOC, or TSI scores will be accepted. PSAT/STAAR EOC scores will be accepted for juniors only. Required scores are listed on page 5 of the Guide to Dual Credit & Early Admission.
- Attend** a required dual credit orientation along with one parent or guardian
- Complete** and submit the Dual Credit Agreement Form which can be accessed at [www.VictoriaCollege.edu/DualCreditEarlyAdmission](http://www.VictoriaCollege.edu/DualCreditEarlyAdmission).
- Apply** for scholarships.
- Pay** all tuition and fees or enroll in an installment plan.

Checkpoint: \_\_\_\_\_

Application ID \_\_\_\_\_  
Username \_\_\_\_\_  
Password \_\_\_\_\_

**Pre-College Programs & Recruitment**  
Phone: (361) 485-6823  
Fax: (361) 582-2561  
[PreCollegePrograms@VictoriaCollege.edu](mailto:PreCollegePrograms@VictoriaCollege.edu)  
[www.VictoriaCollege/PreCollegePrograms](http://www.VictoriaCollege/PreCollegePrograms)



## Do I Qualify?

Students wishing to take advantage of Dual Credit or Early Admissions Enrollment opportunities may do so by meeting the following eligibility requirements:

- **Academic Requirements** – Student must attain the college readiness scores on one of the following assessments:
  - **ACT Scores:** Composite (Critical Reading plus Math) – 23; minimum of 19 on English test and/or Math
  - **SAT Scores:** Composite (Critical Reading plus Math) – 1070; minimum of 500 on the Verbal test and/or Math
  - **TSI Scores:** Math – 350; Reading – 351; Writing (subjective) – 363 with an essay score of 4 or an essay score of 5 with a subjective writing score of 350.
  - **STAAR EOC:** Level 2 with a score of 2000 or above on the English III for reading and writing readiness; Level 2 with a score of 4000 or above on the Algebra II EOC for math readiness.

### Applies for students before spring semester of junior year:

- **PSAT scores:** Combined score – 107 with a minimum of 50 or higher on the critical reading and 50 or higher in math
- **STAAR EOC:** Level 2 on the English II with a score of 4000 or above for reading and writing readiness; Level 2 on the Algebra I EOC for math readiness (4000) with a minimum grade of a 71 in Algebra II high school course.
- **Credit by Exam** – Credit by Exam requirements and scores are outlined in the Victoria College Catalog.

## How do I apply for Admission to Victoria College?

- Complete an admissions application at [www.ApplyTexas.org](http://www.ApplyTexas.org)
- Provide appropriate college readiness scores to the Pre-College Programs & Recruitment Office. Test scores are either sent directly from the testing company or can be obtained from the high school registrar.
- Provide proof of meningitis vaccination
- Provide an official high school or home school transcript. Transcripts can either be hand delivered in a sealed envelope to the Pre-College Programs & Recruitment Office or mailed from the high school to:  
Victoria College  
Pre-College Programs & Recruitment Office  
2200 E. Red River Street  
Victoria, TX 77901

## Getting Registered

Upon completion of all requirements for admission to Victoria College, students will be eligible to register for classes when the following steps are completed:

- Attend a Dual Credit & Early Admissions Orientation with at least one parent/guardian
- Complete and submit the Dual Credit Agreement Form which can be accessed at [www.VictoriaCollege.edu/DualCreditEarlyAdmission](http://www.VictoriaCollege.edu/DualCreditEarlyAdmission).

High School counselors have information regarding classes that are available for Dual Credit Enrollment and will assist the student in determining which classes are needed and will fit in the student's schedule. Students who are eligible to participate in University Interscholastic League contests should verify with their counselor that participation in Dual Credit classes will not cause them to lose their eligibility under UIL rules.

When the registration form is completed, the counselor will return it to the Pre-College Programs & Recruitment Office where registration will be finalized. As soon as the student is registered for Dual Credit classes, charges for tuition and fees will be available in the student's Pirate Portal.



## Let's Talk Cost

Tuition and fees for Dual Credit & Early Admission students are the same as for traditional college students. Students living in Victoria County will be charged in-county tuition. Students who do not reside in Victoria County will be charged an out-of-county fee in addition to regular tuition.

### 2015-2016 Tuition and Fees (Residents of Texas)

SEMESTER HOUR	TUITION	OUT-OF-COUNTY FEE	GENERAL FEE	TECHNOLOGY FEE	IN-COUNTY TOTAL	OUT-OF-COUNTY TOTAL
1	46	47	27	15	88	135
2	92	94	54	30	176	270
3	138	141	81	45	264	405
4	184	188	108	60	352	540
5	230	235	135	75	440	675
6	276	282	162	90	528	810
7	322	329	189	105	616	945
8	368	376	216	120	704	1,080
9	414	423	243	135	792	1,215

Please Note: Additional fees for particular courses, labs and online classes may be applied to both in-county and out-of-county residents.

### When is Payment Due? \_\_\_\_\_

Registration and payment dates are available on the website at [www.VictoriaCollege.edu/RegistrationStep1](http://www.VictoriaCollege.edu/RegistrationStep1). Any classes not paid for by the due date will be dropped, and the student will be required to register again during the next registration period.

### If I drop my classes, will I get a refund?

Whether a student is eligible for a refund or not is determined by the date the student's classes are dropped. The refund policy and schedule are outlined in the College Catalog. If a refund check is issued, it will be mailed to the student's address of record unless a Direct Deposit Refund Profile has been established. Direct Deposit to the student's bank account can be arranged online upon admission to the college. Direct Deposit is the quickest and safest method for the student to receive refunds from the College.

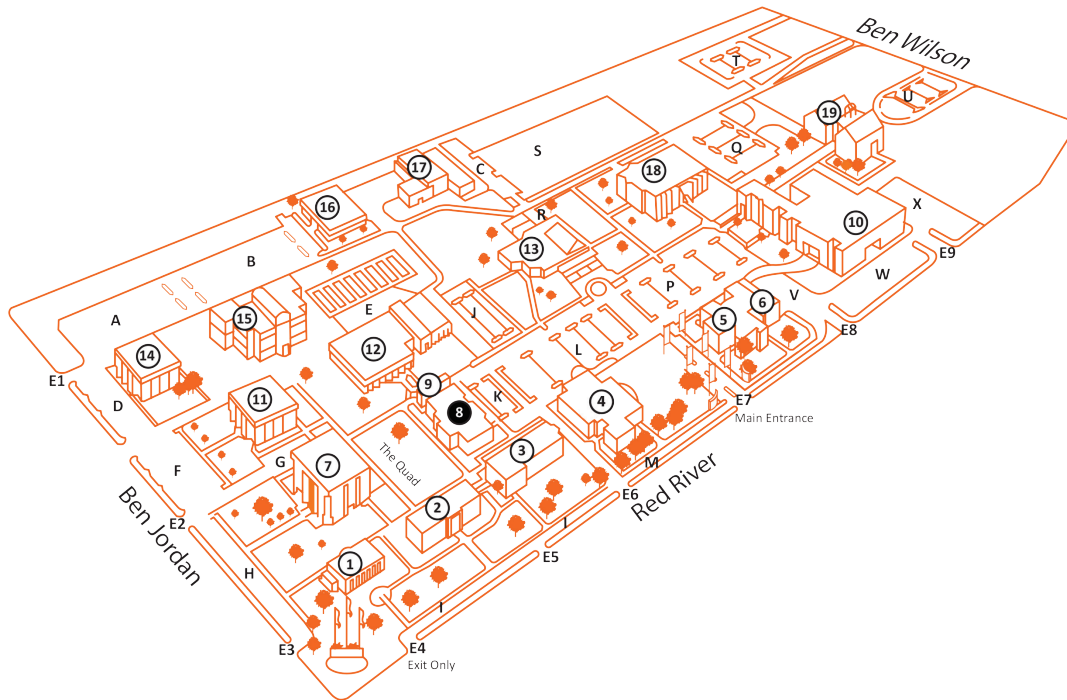
### How do I pay for classes?

- **Locations** - Payments can be made at the Payment Center on the Main Campus as well as at the Gonzales Center. Payments can also be made online through Pirate Portal.
- **Methods of Payment** – Victoria College accepts all major credit cards, debit/ATM cards, and money orders.
- **Installment Plan** – Students can enroll in an installment plan for an additional \$20 installment loan fee. The installment plan can be established by paying 50% of the total tuition and fees. The remaining balance will be divided into two equal payments due later in the semester.
- **Dual Credit Scholarships** – Students can qualify for scholarships to help pay for Dual Credit in a couple of different ways. Please visit our website at: [www.VictoriaCollege.edu/DualCreditInformationSessions](http://www.VictoriaCollege.edu/DualCreditInformationSessions) and scroll down to Scholarship Deadlines to see all of the different opportunities available.



# Campus Map

Victoria College  
University of Houston-Victoria



## Victoria College

- 1 Museum of the Coastal Bend
- 2 Academic Building (AB)
- 3 Johnson Hall (JH)
- 4 Fine Arts (FA)
- 5 Allied Health (AH)
- 6 Johnson Symposium (JS)
- 7 VC/UHV Library (LIB)
- 8 **Welcome Center/ Student Services**
- 9 The Betsy Wright Center for Academic and Professional Excellence (CAPE)
- 10 Health Sciences Center (HSC)
- 11 Language Building (L)
- 12 Sports Center (SPCTR)
- 13 Student Center/Bookstore
- 14 Continuing Education Center (CEC)
- 15 Technology Center (TC)
- 16 William Wood Building (WB)
- 17 College Services & Training Building (CST)

## University of Houston-Victoria

- 18 UHV West
- 19 UHV Center

## Parking

A – X Student, Employee, and Visitor Parking

Student and Visitor parking is allowed in any unmarked space. No permit is required.

Reserved spaces (Yellow curb) require employee permit (\$25 fine per violation)

Students and visitors may use reserved spaces after 5:00 p.m.

Handicap spaces (Blue curb) require state-issued permit. (\$50 fine per violation)

## E - Entrances



(361) 485-6823  
VictoriaCollege.edu

